

Lake Columbia

Property Owners Association

11281 HEWITT ROAD, BROOKLYN, MICHIGAN 49230
PHONE: (517) 592-2361
WWW.LAKECOLUMBIA.NET LCPOA@COMCAST.NET
OFFICE HOURS: MONDAY – FRIDAY 9:00 AM – 5:00 PM

FOR OFFICE USE

Date: _____

Emp. Int.: _____

CHANGE OF OWNERSHIP FORM

SHORE(s) NAME: _____ LOT #(s): _____

NEW OWNER: _____
First Name Last Name

SPOUSE / SIG. OTHER: _____
First Name Last Name

PREVIOUS OWNER: _____
First Name Last Name

PROPERTY ADDRESS: _____

MAILING ADDRESS: _____

EMAIL: _____ PHONE: _____
 Columbian Splash sign-up Columbian Splash Text sign-up

NAMES OF ALL ADDITIONAL CO-OWNERS ON DEED:

1.	Name	Mailing Address	Phone Number	Email
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

TRASH NEEDS: YEARLY _____ CUSTOM DATES (if not yearly) _____

Mail, Email form or return to the office

LCPOA - 11281 Hewitt Road, Brooklyn, MI 49230 • Email: lcpoa@comcast.net

FOR OFFICE USE:

- | | |
|--|---|
| 1. Verify Dues Paid: Yes or No | 5. Vehicle Decal:
<input type="checkbox"/> Vehicle Registration Scanned |
| 2. Copy of Deed: Yes or No | 6. Watercraft Decal:
<input type="checkbox"/> Watercraft Registration Scanned |
| 3. New Owner Packet: Yes or No | 7. Ramp Access:
<input type="checkbox"/> Key Agreement Completed <input type="checkbox"/> \$25.00 Collected |
| 4. Will Property be Rented: Yes or No
<input type="checkbox"/> Renter Form Completed | 8. Newsletter (current): Yes or No |

Update Customer ID (Sage) Change Inventory Item(s) (Sage) Activate Trash (If Applicable)